

COURSE EVALUATION QUESTIONNAIRE

(To be filled-in by individual participants at the end of the course)

(Note: Please fill in the items in the questionnaire. Your objectivity will help us to improve the future Course)

1. Name of the Institution: **Bihar Institute of Public Administration & Rural Development**

2. Name of the Course: **“Government Accounts & Financial Procedures”**

Date:

From (date): **07.01.2013**

To (date): **19.01.2013**

3. Course Objectives:

After completion of the course the participants will be able to

(i) Ethics Value

(ii) AC/DC Bill & Advance Settlement

(iii) TA, LTC, Leave

4. Did you receive advance intimation from the institution about the programme? If so, did you respond to the institution?

5. What do you think about the structure and organization of the Course to meet the objectives?

Very Well Structured	Well Structure	Some-what unstructured	Very unstructured
4	3	2	1

6. How useful is this training to you immediately in your job?

Very useful	Quite useful	Of limited use	Not at all useful
4	3	2	1

7. How useful this training likely to be for the future jobs you may handle?

Very useful	Quite useful	Of limited use	Not at all useful
4	3	2	1

8. Practical orientation of the course

Highly Practical	Practically oriented to a great extent	Practically oriented to a limited extent	Not at all practically oriented
4	3	2	1

9. How far have you been benefited from interaction with the fellow participants during the course?

Substantially	Considerably	Fairly	Not at all
4	3	2	1

10. To what extent are you satisfied with the following?
(The institution should delete the rows, which are not applicable)

	Satisfied fully	Satisfied to a large extent	Satisfied to a limited extent	Not satisfied at all
	4	3	2	1
Food Quality and Service				
Class room Facilities				
Interaction with the Faculty				

11. Which parts of the Course did you find most/least helpful?

12. Your overall impression of the Course.

Excellent	Very Good	Good	Fair
4	3	2	1

13. Did the course give you any specific ideas about improvements in your working situation when you get back?

If yes, can you spell them out briefly?

Date:

Name:

Place:

Designation:

Organization: